

WreathsForTheFallen.org

Officers Meeting Minutes

January 21, 2014

I. Call to order

John Thomas called the January officers meeting to order at 1:15 pm on Tuesday January 21, 2014 at Grizzley's Restaurant in Brainerd MN .Officers present were – John Thomas, Ron Robbins and Carrie Johnson. This was our first meeting of 2014.

- II. Minutes from last meeting-** Minutes from the December 19th officers meeting were approved. We did not have a general meeting in December since we had a big meeting on December 7th 2013 at the Canteen when the Section Leaders meeting and the general meeting were combined.

III. Treasurers Report

Ron Robbins-our treasurer gave the treasures report for the month ending 12-31-13. Beginning balance on 12-1-13 was \$40,989.02, expenses paid were \$45,831.43 which included paying for the wreaths – and deposits of \$8,842.41 leaving a month end balance of \$4,000.00. The total of all check books and savings accounts at 12-31-13 was \$29,390.93.

Total contributions received and deposited in 2013 was \$49,467.17.

Treasures report was approved as read.

John Thomas reported on his meeting with the CPA regarding our year end and different questions that he had. CPA firm is Clifton Larson Allen.

Our tax return is due by May 15th and requirements include a 5 year average which determines the tax form that needs to be filed. We will be filing the tax return in March.

IV. Topics Discussed

Wreath laying ceremony suggestions: Roger Danielson had submitted a sheet of thoughts and suggestions which we all reviewed. We will take all of his suggestions into considerations when planning next year's event. We want to thank Roger and everyone else who shared their thoughts with us and thus making our wreath laying event bigger and better every year.

Thank You's – John Thomas is working on a list of people that need 'special' thank you's for contributions, either monetary or volunteering. He is working on letters to send out.

Annual Meeting – We discussed the Annual Meeting. Where it should be, when would be a good time, and topics that need to be addressed. Discussion included having the meeting later in the spring so more members could attend. So many members leave the area for the winter and with the cold and snow we are thinking that maybe later in the spring would work better. Thoughts included a picnic at a local park and or around Memorial Day when the weather would be much better. We did not set a date as we will address this again when more input will be available.

Regular meetings: We discussed when and where we should have our monthly general meetings. Discussion included different locations, different nights of the week and how often we need to have general meetings. For now it was agreed not to have any general meetings until the winter weather cooperates a little. We value our members at the meetings but want to be considerate of the winter weather conditions. We will discuss this again at future meetings.

Preston Cemetery: John met with David from the cemetery and received an update of the progress at the new cemetery that will be in Preston MN.

Memorial Wreath Storage Cabinet: The cabinet maker has completed a storage cabinet for the Memorial Wreaths. John had photos and the cabinet is excellent and will be a great place to store the wreaths when not in use.

Missing WFTF Banner : We are still missing and still looking for the missing banner that had been used at different events. If anyone knows of where it might be please give John a call. It is one of the big long ones.

Wreath Removal Day: February 2nd will be the wreath removal day at the cemetery. We discussed refreshments. Ron will call Fuzzy in Cold Spring to see if he can line up some coffee for the helpers. Briefing will be at 11:00 am and depending on the number of volunteers it should take less than an hour. Debriefing will be at the Canteen after all wreaths have been removed.

V. Next General Meeting

We did not schedule a meeting at this time.

VI. Next Officers Meeting

Next officers meeting will tentatively be held on February 11th depending on weather and availability of the officers.

VII. Adjournment

Meeting was adjourned at 2:55 pm.

Minutes submitted by: Carrie Johnson – Secretary

A handwritten signature in blue ink, appearing to read "J. Thomas", with a large, stylized initial "J" and a long, sweeping underline.

Minutes approved by:

John Thomas - President

If you have any questions or need any information please log into our web site at www.wreathsforthefallen.org or call John Thomas at 218-829-6622